***The Norfolk Youth Music Award ‘Helping Tomorrow’s Professionals Today’***

***The trust was founded in 1977 as Music at Saint George’s***

***You are advised to read the following notes before completing this application.***

1. Your application for a grant can only be considered for:
	* assistance in meeting tuition fees whilst attending a college, school or university for further education in music, including travelling expenses;
	* assistance in meeting the cost of promoting yourself as a *solo* performer in a public recital;
	* assistance in meeting tuition fees whilst attending a course of advanced music tuition, including travelling expenses; and
	* assistance in meeting the cost of attending a masterclass or summer school, including travelling expenses.
2. Your application cannot be considered:
	* If you are over 25 years of age;
	* If, as a performer, you fall outside one of the six main disciplines (Brass, Keyboard, Percussion, Strings, Voice and Woodwind);
	* If your home is *outside* the county of Norfolk, notwithstanding that your music studies may be taken within the county; and
	* for either the purchase of a new instrument, or the cost of repairing your instrument, or the cost of music scores.
3. A fresh application form will be supplied by the trust for each application.
4. There is a limit of ***three***in the number of applications that you can make, but no more than one will be considered in each calendar year.
5. Your application must be accompanied by *two up-to-date original references*. One of whom is required to be either your current (or prospective) teacher and the other, another musician who knows the quality of your work over *at least* the last 12 months.

Each reference should take the form of a short note written, dated and signed by each of the two referees supporting your application. If you require these to be returned to you, please enclose a self-addressed stamped envelope.

1. Your application must be completedand received no later than the deadline date stated on the website.
2. Due to limited funds, the trustees are unable to guarantee that your application will be met in full.
3. Under certain circumstances, the trustees may decide to waive Rule 2(b).
4. You should do your best to ensure that the assistance of The Norfolk Youth Music Award is acknowledged in, for example, your *curriculum vitae* and recital programme notes.

**Questions or Need Help?** Please contact Helen Tuttle on 01603 623958 or email helentuttle@norfolkfoundation.com.

***Good Luck with your application!***

**The Norfolk Youth Music Award**

Application Form

**About You**

|  |  |
| --- | --- |
| First Name:  | Last Name:  |
| Address for Correspondence: |
| Date of birth:  |
| Telephone:  | Mobile: |
| Email:  |
| Website:  |

|  |
| --- |
| 1. Name of previous or current Secondary School Attended:
 |
| 1. Academic Qualifications
 |
| 1. Music Qualifications
 |
| 1. Instrument(s)/Voice being studied
 |
| 1. Please say when your present course of study ends, and what are your plans when this time is reached?
 |

**About Your Application**

|  |
| --- |
| 1. Purpose for which a grant will be used
 |
| 1. Amount of grant being requested
 | £  |
| 1. If this grant does not represent the whole of your requirement, or if it does not prove possible to meet your application in full, how do you expect to make up the balance? (E.g. grants already promised or income from part-time working)
 |
| 1. How would a grant help your progress as a musician?
 |
| 1. Is there anything else you would like Norfolk Community Foundation to know?
 |

|  |  |  |
| --- | --- | --- |
| Have you included two references  | Yes [ ]  | No [ ]  |

**Applicant Declaration**

Please read this section carefully. We are unable to accept an application if this section has not been completed. It will give details of how we will use the information you have provided in this form, and how we will store it.

Norfolk Community Foundation will record and retain the information on this application form on our database. It will be only be used to help review and assess your application in association with the fundholder and/ or their appointed representatives, to administer and monitor any grant awarded, or for other grant-related activity undertaken by Norfolk Community Foundation. For further information on how Norfolk Community Foundation uses and protects the information you give us, please read our Privacy Statement online at: www.norfolkfoundation.com

* I confirm that I have read and understood the Application Information.
* I confirm that the information given by me in this application form is correct.
* I agree that I will spend the grant in the way I have described and will send in feedback and copies of receipts as required.
* I agree that if any information changes prior to an award being made I will notify Norfolk Community Foundation at the earliest opportunity.
* I give permission for Norfolk Community Foundation to record the information provided in this form electronically and to contact me by telephone, e-mail or post in order to process this application.
* I give permission for Norfolk Community Foundation to contact my referee.
* I understand that this application form will be shared with the fund holder and/or their appointed representatives who will form the decision-making panel.
* I understand that decisions of the decision-making panel are final.

|  |  |
| --- | --- |
| Signed:  | Date:  |

**This must be completed by a parent or guardian on behalf of a carer applying for a grant who is under the age of 16.**

* I give my consent to his/ her application.
* I agree with the statements set out in the applicant’s declaration.

|  |  |
| --- | --- |
| Parent/ Guardian – First Name:  | Last Name:  |
| Parent / Guardian Signature:  | Telephone:  |

**Submitting your application**

Applications with references and any additional information can be emailed to grants@norfolkfoundation.com. Alternatively a hard copy can be sent to Norfolk Community Foundation, St James Mill, Whitefriars, Norwich, NR3 1TN